2019 Annual General Meeting Minutes
Date: June 5, 2019
Place: Gillette Stadium

Rayna Freedman, President; called the meeting to order at 5:23 PM


Absent: Craig Juelis

Also present: Shelley Chamberlain
Attendance Sheet 1
Attendance Sheet 2

Welcome & Introductions of MassCue Board and Staff
Board members introduced themselves and talked about some of the work of MassCUE

Acceptance of the 2018 General Meeting Minutes
On a motion duly made and seconded, it was unanimously voted: to approve the consent agenda

Action Item: Bylaw Changes
Bev Reber reviewed the following Bylaw Changes
Governance
d. Membership of Governing Board

i. Any Regular individual, complimentary, or student Member who meets the following requirements shall be eligible for nomination and election to the MassCUE Board of Directors.

1. Any current member who has been a member consecutively for at least one full year,
   a. who has actively contributed to MassCUE consecutively for at least one year; and
   b. who is a current or retired teacher, or other employee of an educational entity in the state of Massachusetts, or a full-time student, age 18 or over.

2. Candidate for President-Elect, Secretary, and Treasurer must have actively served as a member of the Board of Directors for at least one full term (April-April) and within the past five (5) years prior to the current election.

3. Educational entities, for the purpose of these Bylaws, shall include public, private, and charter schools, educational collaboratives, colleges and universities.

iii. Duration of Governing Board membership is 2.5 years.

1. April election to April election 2 years later, plus a 6 month transitional period.

2. During the transitional period the size of the Board increases until after the Fall Conference when the outgoing Board members terms are concluded.

3. Transitional period starts at the first meeting following election or appointment.
   a. Newly elected or appointed Governing Board members will serve as full voting members alongside outgoing Governing Board members for the first six months after election to ensure a smooth transition.
   b. Newly elected or appointed Board members work with a mentor appointed by the President.
   c. Newly elected officers are titled officers Elect, and are mentored by the current officer.
   d. Newly appointed Committee Chairs are mentored by the outgoing Chairs.

4. After the Fall Conference, newly elected officers take over from the outgoing officers, and, at the end of the transition period, the size of the Board returns to its original size.
vi. After elections of officers, the elected members of the Governing Board may appoint seven additional members to balance representation geographically and by educational responsibility. Appointed Board members will not be present during these deliberations. These appointments are made in collaboration with the Elections Committee, and may give preference to candidates who were certified nominees but not elected. Appointed members shall have voting rights on the Governing Board. The term of the appointments shall be concurrent with the four elected officers and end when the officers’ terms end, regardless of when they were appointed.

f. President’s responsibilities
   i. Preside at Governing Board meetings and Annual General Meetings and other membership meetings.
   ii. Coordinate work of various committees.
   iii. Recommend advisors, liaisons, and committee chairpersons, and committee members for appointments for board approval including chairpersons.
   iv. Assure maintenance of membership records.
   v. Prepare and approve agenda for Governing Board and Annual General Meetings and other membership meetings.
   vi. Represent the association.

g. President-elect’s responsibilities
   i. Assist the President.
   ii. Perform President’s duties in case of absence.

h. Secretary’s responsibilities
   i. Keep official records, including minutes of general and Governing Board meetings for Governing Board and Annual General Meetings, and other membership meetings.
   ii. Assure maintenance of minutes and distributions to board members.
   iii. Assist the president in preparing meeting agendas.
I. Removal from office
   i. A member of the Governing Board can be charged with “misuse of office” for failure to fulfill duties as defined in Board Member Responsibilities Policy.
   ii. A member of the Governing Board can be charged with “misuse of office” for violating MassCUE’s Code of Conduct Policy and/or the Conflict of Interest Policy.
   iii. A member of the Governing Board can be charged with “misuse of office” for excessive absence as defined in the Board Member Responsibilities Policy.
   iv. Two-thirds majority of the Governing Board is required for removal.

On a motion duly made and seconded, it was unanimously voted: to approve the bylaws changes

Discussion: State of the Organization
Rayna Freedman reviewed the Vision, Mission and Strategic Plan

Vision:
The vision of MassCUE is a community where every learner creates, contributes, and succeeds in a connected world

Mission:
As the Massachusetts leader in educational technology, MassCUE’s mission is to educate, connect and inspire the educational community by:
   ● providing high-quality professional learning
   ● leveraging knowledge and expertise
   ● recognizing innovation, excellence, and courage
   ● advocating for strategic policies and programs

Strategic Plan
Four Main Goals of MassCue:
Goal 1: To educate, connect and inspire the educational community across Massachusetts
Goal 2: To increase and diversify programs and services
Goal 3: To improve mutually beneficial partnerships
Goal 4: To improve operations and governance of MassCUE

Financial Report
Jackie Prester reviewed the Financial Report and Investment Portfolio
We have hired additional staff in order to continue working toward our goals
Added more PD, Conference expenses on the rise.
Planning for the future by investing.

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**Who is MassCue?**
Jackie Prester reviewed the makeup of our Membership
Individual: 1003
Corporate Members: 131
Corporate Partners for 2018-2019: 8
Huge shout out to our Corporate Partners include: CDW, HubTech, illuminate education, Lexia, Microsoft, Ockers, Pro AV Systems, and Renaissance Learning they are the reason we are here-

**Discussion: New Initiatives**
**Long Range Strategic Planning**
Community Matters worked with the Board to develop a three-year strategic plan to start July 1, 2019.

Strategic plan will serve as a framework for our yearly operational action plan.

Long Range Strategic Planning Goals
Goal 1: Develop MassCUE’s Organizational Capacity and Steward its Resources
Goal 2: Communicate MassCUE’s Impact
Goal 3: Increase Membership and Inclusion
Goal 4: Activate Greater Participation
Goal 5: Maintain and Create High Impact Programming
Goal 6: Maintain and Create High Impact Partnerships
Goal 7: Advance Key Policy Priorities

**New Staffing**
Learning Services Assistant- Rochelle Cooper
Coordinates our onsite and online workshops as well as learning tours
Designed and coordinates our new Digital Educator Recognition Program
Discussion: Upcoming Events

**Professional Development Summer Workshops**

**Online Workshops:**
June and July 2019:
3..2..1 Action: Become a Green Screen Guru (starts 6/20)
Growth Mindset (starts 7/8)
Engaging Students with Digital Escape Rooms (starts 7/15)
Kick It Up A Notch! Exploring SAMR in the Classroom (starts 7/29)
August 2019:
Using Assistive Tech Tools to Support Learners (starts 8/5)
“I am just not that Tech Savvy” and other Mistruths (starts 8/13)
Making the Switch to G-Suite (starts 8/19)
Top Tech Tools for SEI (starts 8/19)

**Onsite Workshops:**
At EDCO Collaborative, Bedford, MA
G-Suite for School Administrators and Leaders (6/24)
Digging Deeper-Collaboration+Inquiry+Integration (6/26)
Digital Tools to Engage Adolescent Readers and Writers-Hybrid (starts 7/13)
Makey Makey in a Day (7/23)
Art of STEAM (7/29)
Sparking Collaboration and Conversation with Web 2.0 Tools (8/6)
iPhone Photography for Educators (8/15)

**PD Summer Online DLCS Series**
Starts July 22nd
Computational Thinking for Elementary Educators
Computational Thinking for Middle School Educators
Computational Thinking for High School Educators

**Swift Playground Series**
Swift Playgrounds-Learning to code
July 30th and 31st
Banneker Charter School, Cambridge

Swift Curriculum-App Development
August 1st and 2nd
Banneker Charter School, Cambridge

**Special Programs**
**Summer Googlepalooza**
August 15 - Seekonk

**Better Together**
2nd Annual
Media Literacy Event
With MSLA and WGBH
9/25/19
4 to 7 pm at TEC, Walpole
Keynote from FRONTLINE and breakout session sharing best practices
Appetizers and wine get together

**MassCUE/M.A.S.S. Fall Conference**
Conference: October 23 & 24th
Keynote: Tara Martin
CUEBytes: Chris Bugaj, Rebecca Garcia, and student speaker (TBD)
Featured Speakers: Chris Bugaj, Rebecca Garcia, Karey Killion, and Craig Martin

**More Upcoming 2019-2020 Events:**
Learning Tours throughout the year
Datapalooza- Jan. 8, 2020
Googlepalooza-Feb. 2020 (Feb. vacation)
MassCUE/MASCD Spring Leadership Conference (March 6, 2020) at College of the Holy Cross

**Would you like to be more involved in MassCUE?**
Karen McGrath reviewed the many ways you can get more involved
Join a Committee
Volunteer at our Fall Conference
Come to a DOC social event
Attend a SIG meeting or start your own SIG!
Get involved in our Professional Development
Help with our Influence and Advocacy Team
Nominate a colleague for an award
Apply for a Grant
Write and submit an article OnCUE

**Drawing (Preseason Tickets)**
Winners Jennifer Skowronek
Stephanie Lanoue
On a motion duly made and seconded, it was voted: to adjourn at 5:44pm

Respectfully submitted,

Karen McGrath