



Educate, Connect, Inspire
Massachusetts Computer Using Educators

Board Member Vetting Policy

Approved June 1, 2016

Criteria

Candidates are defined in the Bylaws, Section 4 subsection d, Membership of Governing Board.

Candidates for any elected or appointed position must be at least 18 years old. A MassCUE member and must have been a MassCUE member for at least 1 year prior to the election or appointment.

Candidates for any elected or appointed position must have an online presence that represents the highest standards of conduct, integrity, and accountability.

The form that nominees for elections or candidates for appointment receive must include the following:

- I am a member and have been a member for at least one year.
- I am 18 years or older.
- My online presence represents the highest standards of conduct, integrity, and accountability.
- I have read the Code of Conduct and agree to abide by it.
- I have read the Board Member Responsibilities Policy and agree to abide by it.

The Nomination Form should include the following sections appropriate to the election year.

Skills and abilities

Skills and abilities to do this sort of governance differ from those often thought important. Professional expertise is less important than the ability to participate in team leadership. This generally requires the ability to:

- Consider different perspectives
- Discern commonalities and differences in conflicting perspectives

- Listen and advocate
- Think strategically
- Be a strong advocate for doing what is good for all of the members, not just for your area of focus
- Prior service on a MassCUE committee (or similar Board or committee for another organization) is desirable.

Responsibilities

Candidates for any elected and appointed Board position understand that this is a working Board and willingly accept the responsibilities to

- agree to abide by the MassCUE Board Code of Conduct,
- attend and actively participate in at least 7 of 10 monthly Board meetings,
- actively chair and/or serve on committees,
- attend and work at the fall conference,
- attending the spring conference requires volunteering for a duty
- and participate in other tasks as they arise.

Officers

Candidates for Treasurer should be experienced with reading and evaluating budgets. Prior service on the MassCUE Finance Committee (or similar committees for other organizations) is preferred. The treasurer must chair the Finance Committee. The treasurer also must be available throughout the year for appropriate communication with the Finance Committee and Executive Officers.

Candidates for Secretary should be detail-oriented, be good listeners and writers, be well-organized, and very responsive to requests for information. Experience as a recording secretary (or service in similar roles on a MassCUE committee or in another organization) is preferred, but not required.

Candidates for President-Elect should have a firm understanding of and experience with the operation of the organization and the board. Candidates should be familiar with current Board business and should have served at least one term as a Board member or should have prior service as Committee Chair, as an Officer on the Board, or have had other leadership roles within MassCUE that have provided a broad perspective of the organization. The candidate should understand the succession to the Presidency and be prepared to serve a four-year term.